

# ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF 8

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. GS-35F-5014H		2. DELIVERY ORDER/ CALL NO. N00104-12-F-QB67		3. DATE OF ORDER/ CALL (YYYYMMDD) 2012 Aug 31		4. REQ./ PURCH. REQUEST NO. 1300288983		5. PRIORITY																				
6. ISSUED BY NAVSUP WEAPON SYSTEMS SUPPORT TINA M. GRUJIC, CODE 0272.26 5450 CARLISLE PIKE P.O. BOX 2020 MECHANICSBURG PA 17055				7. ADMINISTERED BY (if other than 6) <b>SEE ITEM 6</b>		8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)																						
9. CONTRACTOR GARTNER, INC. NAME AND ADDRESS 56 TOP GALLANT RD STAMFORD CT 06902-7700				10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) <b>SEE SCHEDULE</b>		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED																						
13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15																												
14. SHIP TO SPAWAR PAC SAN DIEGO NAVY ERP 53560 HULL STREET SAN DIEGO CA 92152-5001				15. PAYMENT WILL BE MADE BY SPAWAR PAC SAN DIEGO NAVY ERP 53560 HULL STREET SAN DIEGO CA 92152-5001		MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.																						
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td rowspan="2" style="width:10%;">16. TYPE OF ORDER</td> <td style="width:10%;">DELIVERY/ CALL</td> <td style="width:5%; text-align: center;"><input checked="" type="checkbox"/></td> <td colspan="7">This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.</td> </tr> <tr> <td>PURCHASE</td> <td style="text-align: center;"><input type="checkbox"/></td> <td colspan="7">Reference your quote dated Furnish the following on terms specified herein. REF:</td> </tr> </table>										16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.							PURCHASE	<input type="checkbox"/>	Reference your quote dated Furnish the following on terms specified herein. REF:						
16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.																									
	PURCHASE	<input type="checkbox"/>	Reference your quote dated Furnish the following on terms specified herein. REF:																									
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.																												
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:35%;">NAME OF CONTRACTOR</td> <td style="width:35%;">SIGNATURE</td> <td style="width:20%;">TYPED NAME AND TITLE</td> <td style="width:10%;">DATE SIGNED (YYYYMMDD)</td> </tr> <tr> <td><input checked="" type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies: 1</td> <td></td> <td></td> <td></td> </tr> </table>										NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)	<input checked="" type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies: 1														
NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)																									
<input checked="" type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies: 1																												
17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE  <b>See Schedule</b>																												
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/ SERVICES			20. QUANTITY ORDERED/ ACCEPTED*		21. UNIT		22. UNIT PRICE		23. AMOUNT																	
		<b>SEE SCHEDULE</b>																										
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.					24. UNITED STATES OF AMERICA TEL: 717-605-3237 EMAIL: tina.grujic@navy.mil BY: Tina M. Grujic			25. TOTAL \$99,525.00		26. DIFFERENCES																		
27a. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED																												
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE					c. DATE (YYYYMMDD)		d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE																					
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE					28. SHIP NO.		29. DO VOUCHER NO.		30. INITIALS																			
f. TELEPHONE NUMBER					g. E-MAIL ADDRESS		<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR																	
36. I certify this account is correct and proper for payment.					31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				34. CHECK NUMBER		35. BILL OF LADING NO.																	
37. RECEIVED AT		38. RECEIVED BY		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NO.		42. S/R VOUCHER NO.																		

## Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	DOD ESI BPA CLIN 2002AA FFP GARTNER FOR IT LEADERS (GITL) - ADVISOR subscription for one year. One each assigned to Department Head: Enterprise Agreements Program Manager: FOB: Destination PURCHASE REQUEST NUMBER: 1300288983	2	Each	(b) (4)	(b) (4)

NET AMT

(b) (4)

ACRN AA  
CIN: 130028898300001

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	DOD ESI BPA CLIN 2029AC FFP GITL ADVISOR WORKGROUP ESSENTIALS - 1 Leader role assignend to Deputy Program Manager: and 5 member roles assigned to Services Program Managers: , SPM3, SPM4 & SPM5 FOB: Destination	1	Lot	(b) (4)	(b) (4)

NET AMT

(b) (4)

ACRN AA  
CIN: 130028898300002

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	SUMMIT TICKETS	3	Each	(b) (4)	(b) (4)
	FFP				
	Included with subscriptions NOT SEPARATELY PRICED				
	FOB: Destination				

---

NET AMT

(b) (4)

## Section E - Inspection and Acceptance

## INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government

## Section F - Deliveries or Performance

## DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-SEP-2012 TO 31-AUG-2013	N/A	SPAWAR PAC SAN DIEGO NAVY ERP  53560 HULL STREET SAN DIEGO CA 92152-5001 619-524-9663 FOB: Destination	N6600B  (b) (4)
0002	POP 01-SEP-2012 TO 31-AUG-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N6600B
0003	POP 01-SEP-2012 TO 31-AUG-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	N6600B

Section G - Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 97X4930 NH3P 252 77777 0 050120 2F 000000

COST CODE: A00001309721

AMOUNT:

CIN 130028898300001:

CIN 130028898300002:

## Section I - Contract Clauses

AUTHORITY

1. This Order is issued as a GSA order due to system constraints. The BPA N00104-07-A-ZF30, is an Enterprise Software Initiative Blanket Purchase Agreement (ESI BPA) written against the GSA Schedule contract GS-35F-5014H with GARTNER INC.
2. The terms and conditions of ESI BPA N00104-07-A-ZF30 apply.
3. Performance under this order is subject to the non-disclosure provisions at the DFARS Clauses 252.204-7000 and 252.204-7003.

## CLAUSES INCORPORATED BY REFERENCE

52.212-4	Contract Terms and Conditions--Commercial Items	FEB 2012
52.212-5 (Dev)	Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items (Deviation)	MAY 2012
52.215-23	Limitations on Pass-Through Charges	OCT 2009
52.222-50	Combating Trafficking in Persons	FEB 2009
52.232-18	Availability Of Funds	APR 1984
52.232-35	Designation of Office for Government Receipt of Electronic Funds Transfer Information	MAY 1999
252.204-7000	Disclosure Of Information	DEC 1991
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.212-7001 (Dev)	Contract Terms and Conditions Required to Implement Statutes or Executive Orders Applicable to Defense Acquisitions of Commercial Items (Deviation)	DEC 2010
5252.204-9400	Contractor Access to Federally Controlled Facilities and/or Unclassified Sensitive Information or Unclassified IT Systems (May 2010)	MAY 2010

## CLAUSES INCORPORATED BY FULL TEXT

## 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

FAR Clauses <http://acquisition.gov/comp/far/>

DFAR Clauses <http://www.acq.osd.mil/dpap/dars/dfars/>

(End of clause)

**INVOICING AND PAYMENT (WAWF) INSTRUCTIONS**

Invoices for goods received or services rendered under this contract shall be submitted electronically through Wide Area Work Flow -- Receipt and Acceptance (WAWF):

The vendor shall have their cage code activated by calling 866-618-5988. Once activated, the vendor shall self-register at the web site <https://wawf.eb.mil>. Vendor training is available on the Internet at <http://www.wawftraining.com>. Additional support can be obtained by calling the NAVY WAWF Assistance Line: 1-877-251-9293.

WAWF Vendor "Quick Reference" Guides are located at the following web site:  
<http://www.acquisition.navy.mil/navyaos/content/view/full/3521>.

Select the invoice type within WAWF as specified below. Back up documentation (such as timesheets, receiving reports etc.) can be included and attached to the invoice in WAWF. Attachments created in any Microsoft Office product are attachable to the invoice in WAWF. Total limit for each file is not to exceed 2MB. Multiple attachments are allowed.

The following information, regarding invoice routing DODAAC's, must be entered for completion of the invoice in WAWF:

	<i>Routing Table</i>
WAWF Invoice Type	<i>2-in1</i>
Contract Number	<i>GS-35F-5014H</i>
ESI BPA	<i>N00104-07-A-ZF30</i>
Delivery Order Number	<i>N00104-12-F-QB67</i>
Issuing Office DODAAC	<i>N00104</i>
Admin Office DODAAC	<i>N00104</i>
Inspector DODAAC (usually only used when Inspector & Acceptor are different people)	<i>N/A</i>
Service Acceptor DODAAC (for 2 in 1)	<i>N66001</i>
Acceptance At Other	
Local Processing Office (Certifier)	<i>N/A</i>
Local Processing Office /Certified e-mail address	<i>N/A</i>
DCAA Office DODAAC (Used on Cost Voucher's only)	<i>N/A</i>
Paying Office DODAAC	<i>N6600B</i>
Acceptor/COR Email Address	<i>Charles.lucas1@navy.mil</i>